Marlene Mayman

Address: 466 Willowdale Drive, Shepherdstown, WV 25443 **E-mail:** marlene@digitizethis.com **Phone:** 304-283-7131

Multimedia Designer

Objective:

Create graphic designs that effectively communicate. Develop user-friendly, elegant interfaces for web sites and web-based applications. Promote thoughtful and effective user-centric methodologies. Work with passionate, collaborative and earnest teams.

Portfolios:

Graphic Design: www.DigitizeThis.com/graphic design/ Web Design: www.DigitizeThis.com/web portfolio/ Artwork: www.DigitizeThis.com/artwork/

Key Skills:

Graphic Design Abilities:

- Print design, many types
- Packaging design
- Trade show booth design
- Presentations, PDFs
- Style guides, typography
- Illustration, photography
- Image editing, photo manipulation, animation
- Management of colors, fonts, linked art, logos, archives
- Production file preparation and transfer

Web Abilities:

- ♦ HTML, XHTML, CSS
- UI / Interaction Design
- IA and taxonomy
- Wireframes, templates
- Style guides

- Web site management, analytics analysis
- Usability testing/heuristics evaluation
- Design for portals, CMSs, eCommerce
- Web graphics and code optimization, SEO
- Project transition: documentation, handoff and training

Other Abilities:

◆ Writing, editing (web, print)
 ◆ Marketing through emails, social media

Software:

Comfortable on Mac (since 1984) or Windows (since 1995)

- ◆ Dreamweaver, BBEdit / Notepad, Web Trends and other log analyzers, FTP, VPN
- Photoshop, Illustrator, InDesign, Acrobat Pro, Microsoft Office (Word, Excel, PowerPoint)

Experience:

Freelance Graphic / Web Designer and Developer Designs for diverse small to large clients.

October 2001 to present

GRAPHIC DESIGN

- ♦ logos
- fliers
- business cards
- rack cards
- patches & stickers product design
- newsletters
- packaging design

- brochures postcards
- illustrations
- ◆ counter/display design

Clients included Political Dog, Active Life Massage Therapy, Playa Del Fuego Fire Conclave, Front Royal Bicycles, University Hills Community Association, Buccaneer Games, etc.

WEB DESIGN

- site conceptualization
- information architecture
- user interface design
- "look and feel" design
- template engineering
- graphics optimization
- ♦ HTML & CSS coding, SEO
- hosting & email setup

Web clients included ChevronTexaco, OpeningHorizons.com, BackCountryMassage.com, DivaCompetition.com, StarBeautySchoolVA.com, MountainMystic.com, AllPredictive.com, etc.

(Experience continued next page...)

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Page Two E-mail: marlene@digitizethis.com Phone: 304-283-7131

Experience Continued:

LooneyLabs.com

December 2002 to November 2006

Graphic Designer, Web Developer, Contact Manager, Customer Relations, etc.

GRAPHIC DESIGN

- posters, fliers, brochures
- packaging design
- advertising
- newsletters

- game component design (playing cards, rules, boards, etc.)
- game production prototyping / templating
- convention booth design (backdrops, signs, displays, etc.)
- convention schedules and other booth literature

WEB DESIGN

- web site prototyping
- intranet & extranet process design
- template engineering
- content writing & editing
- new site conceptualization, layout and design for revamped site proposal

Under One Leaf **Graphic Designer, Webmaster**

May 2002 to February 2003

GRAPHIC DESIGN

- product design
- advertising design
- packaging design
- photography

WEB DESIGN

- information architecture
- template engineering
- e-commerce design

- site design
- HTML and CSS
- content guidance and editing

CDG Solutions, Inc.

June 2000 to October 2001

Web Designer, Developer, Usability Advisor

WEB: Various services for 12 clients including:

- interface architecture
- multi-nav-depth page prototyping, paper to high resolution
- final "look-and-feel" design
- ◆ on-line application UI design
- template engineering
- ♦ image and code optimization
- project transition
- coding for browser/platform consistency
- usability guidance, site reviews and test observation

Design Projects for CDG Solutions Clients:

- Fannie Mae Six syndicated home-buying calculators: design & complete HTML/CSS; style guide; usability testing. Also designs for affiliate web pages (Sears, FedEx, Walmart).
- ◆ ElCid.com Proposed site design.
- ◆ NACDS.org Proposed site design; HTML/CSS templates; style guide; usability assessment (for conference sub-site).
- CarrAmerica.com Proposed site design.
- ◆ **KeyBridge.com** Preliminary intranet and extranet flow and layout; service diagrams.
- ◆ ChainDrugStore.net Site design.

Education & Training:

| Foothill College — Introduction to XML; Web Strategy and Marketing | 2002 |
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| Macromedia Accessibility Seminar | 2001 |
| NIH Accessibility Seminar | 1999 |
| Edward Tufte — Seminar: "Presenting Data and Information" | 1997 |
| EEI Training — Macromedia Director Seminar | 1996 |
| Bowie State University Teaching Certificate in Art K - 12, "Outstanding Achievement in Art" | 1991 to 1992 |
| Washington College — BA Degree in Art | 1987 to 1989 |
| Prince George's Community College — AA Degree, Honors Graduate | 1985 to 1987 |